**PURCHASING CHECKLIST CONSIDERATIONS**

Product Generic Name:

Product Brand Name:

Product type (tab, capsule, IV, IV bag, etc.):

Product dose:

|  |  |
| --- | --- |
| What is lowest cost medication option? |  |
| What dosage forms are available? |  |
| Is medication on contract? |  |
| If oral medication, is it unit dosed? |  |
| If IV medication, is it available in a premixed IV solution? |  |
| If IV medication, does it require compounding? |  |
| Does the product come with a diluent or is a specific diluent required? |  |
| What is the price difference between premixed IV solution and compounded product? |  |
| Is the product refrigerated? |  |
| Is the product frozen? |  |
| Does the product have any special storage conditions? |  |
| Does the pharmacy wholesaler stock the medication? |  |
| Does the pharmacy wholesaler currently have adequate stock on hand? |  |
| Provide projected annual volume to pharmacy wholesaler to adequately stock at the local warehouse? |  |
| Does the medication come from a specialty pharmacy distributor? |  |
| * + Do you have an account?
 |  |
| * + Set up account?
 |  |
| * + If 340B, set up 340B, WAC, and GPO accounts?
 |  |
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 |  |
| Does Drug Supply Chain Security Act (DSCSA) system include the manufacturer and product? |  |
| Identify storage location either in carrousel, robotics, or shelves |  |
| * + Add to automation formulary?
 |  |
| * + Add appropriate par levels for inventory management?
 |  |
| * + Manage and label locations according to ISMP recommendations?
 |  |
| * + Add a barcode to the system?
 |  |
| Reduce inventory of medication being replaced prior to conversion to new medication if possible |  |
| Order in new product and communicate to all that medication is available operationally when ready |  |